

Manitoba Soccer Association Inc.

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September 12, 2023

To: MSA Members
MSA Board Members
MSA Auditor

Re: Notice of 2023 Annual General Meeting (AGM)

MSA AGM NOTICE

Pursuant to the MSA By-Laws, we are hereby notifying MSA Members that the 2023 AGM will be taking place on:

Saturday, November 4, 2023
Winnipeg Soccer Federation South (Board Room)
9:30 a.m. Registration of Appointed Member Delegates
10:00 a.m. Business Meeting Starts

All MSA Members (Voting and Non-voting – Associate) are entitled to attend the AGM and to be heard, but only the Voting Members (Leagues/Region) may vote via their corresponding appointed Delegates.

The list of non-voting and voting Member Delegates will need to be submitted before the AGM.

Although the meeting is in person, electronic platforms will be made available for the AGM.

IMPORTANT: Voting Members must inform the MSA of the names and e-mail addresses of the Voting Member Delegates by submitting a completed attached AGM Delegate Registration Form on or before **October 20, 2023** (MSA By-Law Article 3.12).

It is important to note that failure to provide the Delegate Registration Form and the Schedule A Form will invalidate the Member's entitlement to vote at the AGM (MSA By-Law Article 3.13).

The Alternate Delegate Registration Form will be included in the meeting package in the event that one of the Delegates needs to be replaced by an Alternate Delegate. This must be submitted by **November 4, 2023 at 9:00 a.m.**

Having quorum at the AGM is very important and as such we plead with you to ensure the delegates are persons that will be committed to attending. As you know it's unfair and difficult on those delegates that make the effort to attend to have the meeting be postponed. Thank you for your assistance in this matter.

AGENDA

The Proposed Agenda for the AGM is attached.

MEETING PACKAGE

The meeting package containing all documents will be distributed to Members before October 4, 2023.

NEW BUSINESS

Any Member who desires to have new business placed on the agenda of the meeting must do so in writing to the MSA office on or before October 24, 2023.

DIRECTORS ELECTIONS

Three Directors are to be elected in 2023 for a term of three years each and at least one (1) of the three positions shall be filled by an individual of the opposite gender to the other two (MSA By-Law Article 4).

The Nominations Committee is responsible for providing a list of candidates. The list of candidates will be included in the meeting package.

AMENDMENTS TO THE MSA BY-LAWS

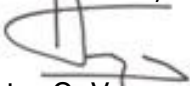
Any Director or Voting Member was entitled to propose By-Laws amendments on or before August 25, 2023 (MSA By-Law 6.2). The MSA only received recommendations from the Governance Committee prior to the deadline and the document will be included in the meeting package.

IMPORTANT DATES

October 4	Deadline for Meeting Package Distribution
October 20	Deadline for Schedule A & Delegate Registration Form
October 24	Deadline for New Business Agenda Items
November 4 @ 9:00 am	Deadline for Alternate Delegate Form
November 4 @ 10:00 am	2023 MSA AGM

Should you have any questions, require clarification or have concerns about the above information, please do not hesitate to contact the MSA Office at 204-594-5809.

Yours in soccer,



Héctor O. Vergara
Executive Director