



Misconduct Report

2023

Misconduct Reports

- For every Red Card (dismissal, send off), a Misconduct Report must be written
- Misconduct reports are provided by League Organizers/League Management
- Various forms for leagues/Tournaments – adaptability required from you
- There is always a timeline required – This is the start of the formal Discipline process
- Red Cards are shown to Players/ Team personnel (Coaching Staff/ Individuals listed on the Game sheet)

Before you start

- Record all information accurately in your notebook (minute, LOTG reason, player(s) #, other details)
- Make sure game sheet is properly filled in
- Collect the relevant information from the gamesheet (name, #, teams involved, time/location of match)
- Review your notebook in detail
- Your report will go back to the Team/Player for a response

Game Details



Record all information very accurately – there is no other option but 100% correct

Description

The 3 C's – Clear, Concise and Correct

- The report should “paint a picture” that can be visualized by someone that did not see it
- To the Point (Concise) and factual
- No “ In my opinion”; “ I think”; “ I believe’; “It looked like”; “The player/coach was not nice”;

Description

- Usage of action verbs (use the LOTG – tackled/pushed/tripped/struck/challenged/showed dissent/used foul or insulting and/or abusive language)
- Usage of LOTG terminology (reckless/excessive force)
- No personal recommendations on discipline
- No feelings/opinions – observations related to the incident
- Describe the action as you remember it/ Take the time to replay it in your head – do not rush here!
- Details are important as long as they are relevant
- No w/, abbreviations/ acronyms

Description

The 5 Ws:

- When – Time/Minute/ Ball in play/Out of Play as necessary
- Who – Player # (Player identified as # 19 etc)
- What – Usually the reason of send off is described here
- Where – Important for some incidents of Violent Conduct, SFP, DOGSO; on/off the field; inside penalty area etc
- Why – LOTG that was not followed /why you took action; reference Law 12 as in the LOTG

Conclusion

- Sign/Date
- Spell Check
- Double check details
- Do not rush!

Overall appearance

- Neat and tidy
- Ideally, the less handwritten revisions, the better (use a draft first or use an electronic version)
- Grammatically correct
- Verify one last time - what you saw must coincide with what you check and with what you describe

The report you submit will represent you!

Example 1



Example 2



THANK YOU!